



<https://ancoreinc.com/job/business-systems-analyst/>

Business Systems Analyst

Description

We are looking for a Business Systems Analyst with strong experience in the US Mortgage industry (especially mortgage origination) and Scrum Master responsibilities.

This role involves analysing current business processes, identifying improvement areas, and working closely with technical teams to implement solutions. The candidate will also play a key role in Agile delivery, stakeholder communication, and process optimization.

Responsibilities

- Business Analysis & Process Improvement Understand current business processes and systems, conduct process analysis (time studies, workshops, focus groups), Identify gaps and recommend improvements or automation
- Solution Design & Implementation, Work with development teams to design and implement solutions, Support testing, deployment, and maintenance of applications, help streamline and automate workflows
- Project Planning & Execution, define project goals and roadmap, identify risks and create mitigation strategies, Track progress and ensure milestone achievement
- Agile & Scrum Activities, Act as a Scrum Master when required, Facilitate Agile ceremonies and team coordination, Ensure smooth communication between teams
- Testing & Deployment, Coordinate User Acceptance Testing (UAT), Work with deployment teams for successful releases
- Training & Documentation, create training materials and process documentation, conduct training sessions for business users, Ensure smooth transition of processes back to business teams
- Stakeholder Communication, Provide regular updates to senior management, Act as point of contact for escalations
- Collaborate across multiple business units

Qualifications

- 5+ years of Business Analyst experience
- Strong experience in US Mortgage industry (Mortgage Origination is a must)

Hiring organization

Ancore Inc

Employment Type

Full-time

Duration of employment

1 Year

Job Location

Coppell, TX, USA

Working Hours

9AM to 5PM

Date posted

April 3, 2026

Valid through

03.05.2026

- Hands-on experience working as a Scrum Master
- Strong skills in business process analysis and problem-solving
- Experience with Jira or Microsoft VSTS (Azure DevOps)
- Advanced Microsoft Excel skills (VLOOKUP, HLOOKUP, Pivot Tables, etc.)
- Strong communication and stakeholder management skills
- Experience in documentation, process modelling, and requirement gathering

Education

- Bachelor's degree in information technology, Business, or related field
- Equivalent work experience is acceptable

Job Benefits

- We offer more than just a job—we offer a community:
At Ancore, we provide exceptional benefits, including competitive Paid Time Off, comprehensive Medical, Dental, and Vision Insurance, and a robust 401(k) plan. But we don't stop there.

We invest in your potential:

Every member receives a dedicated stipend to pursue professional development—be it certifications, a master's degree, or even a doctorate. We encourage growth through flexible learning options, whether you're taking a course, earning a certification, or attending a conference. Curiosity is celebrated here, and continuous learning is a cornerstone of our culture.

We work hard—and make time for joy:

Ancore, fun isn't an afterthought. From virtual and in-person events like happy hours, holiday parties, and wellness challenges to annual celebrations and charity galas, we believe in fostering connection, creativity, and community spirit.

Diversity is our strength:

As an Affirmative Action/Equal Opportunity employer, Ancore makes all employment decisions based on merit, qualifications, and business needs—never on personal attributes or backgrounds. Everyone deserves a workplace where they feel valued and respected.

Access for all:

We are committed to inclusion and providing reasonable accommodation to ensure all qualified individuals with disabilities can thrive in their roles.